

1. Begin with first window opening and continue.
2. **ROOM (W/D):** Room where opening is located and whether window (W) or Door (D).
3. **Qty.:** Number of window opening of same dimensions
4. **Louvre Size:** 1-7/8", 2-1/2", 3-1/2", 4-1/2" Oval Louvers or 1-7/8", 2-1/2", 3-1/2", 4-1/2" Flat Louvers
5. Provide width & heights dimensions and indicate if they are **Window Opening Sizes** or **Max Frame to Frame**. For Max Frame Z-Frame openings please differentiate between Tip to Tip of Z-Frame or Back of Z-Frame
6. **Mount Type:** **I** for Inside Mount, **O** for Outside Mount, (Outside Dimension of Frame) & **M** for Max Frame to Frame Dimensions.
7. **Frame Types:** (Frame cross sections listed in our Brochure and on our Website-www.lancoshutters.com)
8. **# Of sides:** How many sides of shutter to be framed.
 - Four (4) sides
 - Three (3) sides; two sides & top
 - Three sided inverted; both sides & bottom
 - Three (3) side + Sill pc or Sill Cap
 - Light stops included with hanging strip assemble at no extra charge.
9. **Wood Colors:** 10 Whites/Off Whites Paints & 10 Stains
Kingstonian Colors: 7 Whites/Off White Paints
10. **Total # of Panels:** Number of panels in window opening.

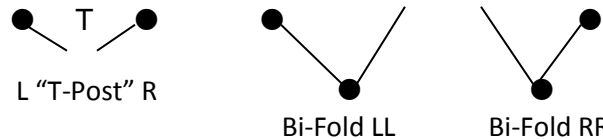
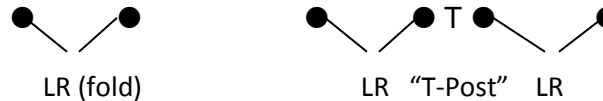
NB: Recommended maximum panel widths

	<u>2½ L</u>	<u>3½ L</u>	<u>4½ L</u>
Wood	28"	32"	36"
Kingstonian	28"	30"	32"
Kingstonian	32"	36"	36"

(Re-enforced – With Metal Inserts)

Maximum Bi-fold individual panel width 26".

11. **Fold:** Begin on the left and write "L" for panel folding left and "R" for panel folding right and "T" for T-Post e.g.



12. **Double Hung:** Indicate if panel is double hung by placing an (✓) in this box.

13. **Divider Rail or Double Hung Location:** Divider rails are for panels exceeding 72". If the divider rail is required at a particular height other than the center of the opening, then customer to provide specific height from bottom of panel (or frame if opening is framed) to the center of the divider rail. Please note that divider rails could be off by plus or minus ½" to facilitate best panel layout.

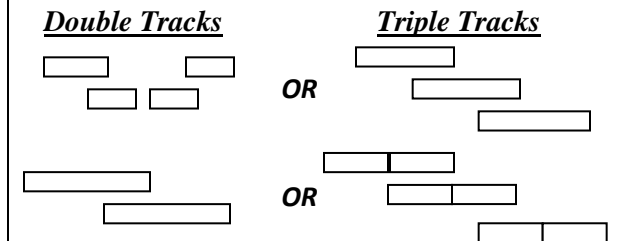
14. **T Post Location:** Please provide distance from the left of the opening to center of T Post(s) required. Write "C" for T Post required in the center of an opening.

15. **Overhead Track:**
 (SL) Sliders or By Pass
 (BF) Bi-Fold

Standard box out frames are included. All hardware can be provided at an extra cost. See **Pricing Options and Surcharges.**

3/4" x 4" - Header
 3/4" x 4" - Legs
 4" Decorative Valance with returns included to cover header and track along with side fascias.

Please specify if box out frame not required. Please provide small diagram to show overlap on sliders. e.g.



16. **Hinge Finishes:**
 White = W
 Antique Brass = (AB)
 Bright Brass = (BB)
 Nickel Satin = (NS)

17. **Hidden Tilt Rod Option**

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